



QUALITY ASSURANCE

Introduction

The main functions of Quality assurance are to support the development of the University Policies and procedures and to ensure that they are consistently implemented throughout the institution; to maintain oversight of quality and standards-related activities across the institution; to provide guidance on the quality of the institution's services. An effective Quality Assurance Department improves teaching and learning processes and ensures high quality graduates.

Rwenzori International University is committed to ensuring high academic standards are maintained in order to produce market oriented quality graduates. To achieve this, the University has created a vibrant Quality Assurance Department that keenly monitors implementation of the academic programmes. This department is led by the Director of Quality Assurance (DQA) who has overall responsibility of ensuring overall compliance to this policy. The DQA reports to the Vice-Chancellor.

Purpose and scope

The Quality Assurance Policy is used to assess the standard of services provided in all departments of the University. It aims at ensuring that high quality services are delivered at all times. It is to be used by all students, staff and management.

Policy Background

Rwenzori International University is committed to ensuring that high quality services are offered by all departments at all times. In regard to the academic programmes, the Director of Quality Assurance shall carry out independent assessment of the quality and relevance of the curriculum, curriculum delivery processes, examination and assessment of academic programmes; academic programmes outputs and outcomes; promotion and graduation rates; and post-graduation employment data.

Policy Goal

The goal of this policy is to ensure that high quality services are offered by all departments of the university.

Policy Objectives

The objectives of this policy are:

- a. To provide high quality services as specified in all university academic programmes and the Universities and Tertiary Institutions Guidelines and Standards;

- b. To be proactive and mitigate poor academic performance in all programmes;
- c. To check the quality of services provided by the non-academic departments of the University;
- d. To make Rwenzori International University a world-class institution of higher learning.

Policy Vision

High quality service delivery.

Policy Mission

To provide high quality services at all times.

Legislation

This policy derives its powers from the instruments given by National Council for Higher Education.

Policy statement

Rwenzori International University is committed to providing high quality academic and non-academic services at all times. For this reason, it has created a Quality Assurance office that carries out independent assessment of all academic and non-academic services. The Senate reviews the quality assurance reports and makes relevant decisions that are implemented by the concerned staff.

Adherence

The Rwenzori International University Quality Assurance Policy is to be adhered to by all students, University employees and any other individual(s) involved in the delivery of services to the University. The DQA has the responsibility of reviewing and ensuring overall compliance to this Policy. The Senate shall review the DQA reports and make relevant recommendations.

Implementation methodology

The University shall appoint a Director of Quality Assurance to monitor the implementation of the quality assurance function. He or she reports to the Vice-Chancellor and shall:

1. Work closely with the DVCs, Deans of schools and heads of departments.
2. Prepare reports to the VC at least once each semester and present the same to the Senate for direction.
3. Develop an action plan from the Senate resolutions and follow them up to ensure implementation.

4. Prepare a work plan for the quality assurance activities each Semester and present it to the Senate for approval.
5. Develop appropriate tools for carrying out quality assurance tasks. These tools are presented to the Senate for approval.
6. Assess the quality and relevance of:
 - a. Academic programmes and outputs;
 - b. Course outlines;
 - c. Student class attendance;
 - d. Lecturer class attendance;
 - e. Continuous assessment offered;
 - f. Examination grading system;
 - g. Student progression and completion level; and
 - h. Any other area that the DQA and the Vice-Chancellor or the Senate might deem necessary.
 - i. Draw an action plan for monitoring resolutions made by the Senate.
 - j. Assess all new academic programmes not less than once in every academic year for the first three years after launch.
 - k. Develop a system for getting feedback from the University community.

REVISION

This is the first edition of the Quality Assurance Policy. It shall be reviewed as shall be deemed necessary by the Senate.